



**Application for State of Michigan  
Department of Education**

**Autism Collaborative Endorsement  
(ACE)**

Please type or print the following information:

Name: \_\_\_\_\_ Social Security #: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: (H) \_\_\_\_\_ (W) \_\_\_\_\_

Fax: (H) \_\_\_\_\_ (W) \_\_\_\_\_

Email: (H) \_\_\_\_\_ (W) \_\_\_\_\_

Term of Completion: \_\_\_\_\_ (Semester) \_\_\_\_\_

Endorsement Requested: \_\_\_\_\_

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Applicant Signature

(The above information is accurate and complete)

**Directions:**

Any candidate eligible to receive the Autism Collaborative Endorsement must fill out the above form and submit the following documents:

- An official transcript(s) for all ACE courses. Request each university to send the transcript directly to the MDE at the address below.

- ❑ A completed Plan of Study with each course initialed by your Home University advisor. (**Please** note that non-ACE courses will only be accepted if accompanied by official transcript(s) and a signed course equivalency petition.
- ❑ A copy of a valid or pending Michigan teaching certificate with one endorsement in special education.
- ❑ A copy of the candidate's test result on the Michigan Test for Teacher Certification - Autism

The fee for the Michigan additional endorsement is \$50.00. The Office of Professional Preparation Services will bill the candidates directly. Do **NOT** send money to the Office of Special Education and Early Intervention Services. If you do not receive a bill within 30 days of application, please contact the Office of Professional Preparation Services at 517-373-3310. This endorsement will not be issued until payment is received.

If verification of completion of the ACE endorsement is needed for employment purposes, contact the Office of Special Education and Early Intervention Services at the phone numbers or addresses below.

Send the completed form and required documents to:

Roxanne Balfour  
Office of Special Education and Early Intervention Services  
Michigan Department of Education  
P.O. Box 30008  
Lansing, MI 48909

E-mail questions to: [BalfourR@michigan.gov](mailto:BalfourR@michigan.gov)

517-373-1696 (phone)  
517-373-7504 (fax)